

EBS Ltd European Business Solutions

► About European Business Solutions (EBS) Ltd

European Business Solutions was founded in 1991 and has been providing establishment and ongoing business support services to foreign owned companies setting up and operating in the United Kingdom.

At EBS we understand the particular and specific needs of this sector as we work only with foreign owned businesses, and our experience is both wide-ranging and extensive.

EBS has helped to establish subsidiaries of many types of businesses in the UK market, from small family owned companies to members of publicly quoted groups. The issues that these businesses face when setting up in a new market are very similar, and yet they are all different. At EBS we treat each client as an individual case, each with their individual needs and individual solutions.

Company Formation

There are in practice only two commonly used types of limited companies in the UK. Public companies, which must have a share capital of GBP 50000, and Private companies, which have a minimum share capital of GBP 1.

We will check the Company Names Register for your preferred name, form the Limited Company of your choice and appoint the first Directors and Shareholders.

Company Secretary and Registered Office

Every Limited Company in the UK must have a Registered Office, which is the official address of the company. The actual trading address can be in another place such as a Science Park, but the Registered Office is important, as it is the address to which "official" letters must be sent. For Limited Companies formed in England the Registered Office must be in England.

Every public company must have a Company Secretary, and private companies can have one if they wish. The Company Secretary is not a Director, but is an "Officer" of the company and can carry out some of the official functions such as discussions with the tax authorities, and can sign many official forms on behalf of the company.

The Company Secretary is responsible for maintaining the Statutory Records of the Limited Company, keeping the authorities informed of any changes and dealing with the legal administration of the company itself.

Accounting and Company Administration, covering all the functions of the finance and sales administration departments, and all delivered to you and your customers in your name through our efficient Shared Services Centre. We can provide you with everything you need on a day-to-day basis to support your sales process.

► Contact Details:

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In the perfect location – The Heart of England

The central place to connect

The EBS Accounting and company administration service includes:

- Complete bookkeeping service
- Monthly management reports
- VAT declarations and compliance
- Payroll
- Order handling
- Sales invoicing and receivables management
- Supplier payments
- Bank account management

Virtual Office

EBS also offers a Virtual Office service specifically designed to meet the needs of foreign owned clients.

The Virtual Office service includes:

- Answering the telephone in the name of our client
- Dealing with the enquiry if we can, or passing it on to you so that your customer's needs are met.
- Receiving and opening all the post for your company, reading it to decide what action is required and then informing you of anything which needs your attention.

Payroll

EBS provides a payroll service to calculate the salaries, net pay and tax deductions for employed persons in our client companies. The service includes advising on the amounts to be paid each month and completing the year end declarations.

IT and communications support

Our sister company EBS Computer Services offers cost effective set up and support packages designed to support local activities and integrate efficiently with the mother company.

EBS Computer Services also provides the telephone numbers and mobile communications support to our clients.

Other useful benefits

The following additional benefits are available to Bridge to Growth companies which become clients of EBS.

Insurance – EBS can arrange your insurance cover through an independent broker.

Medical Insurance – EBS has a group scheme with BUPA, which offers significant discounts to Bridge to Growth companies.

Credit checks – Bridge to growth companies can join our Credit Reference Club and, for GBP 120 per year, receive up to 60 individual credit reference checks.

Car leasing – it can be difficult for newly established companies to obtain credit for car leasing. EBS has arrangements to provide lease finance to Bridge to Growth companies, and also to have contract periods as short as 6 months.

Mobile phones – this is another area where new companies can have difficulty obtaining credit. EBS can offer Bridge to Growth companies access to competitive arrangements through our own contract with Vodafone.

Storage and Distribution – Bridge to Growth companies can access an independent warehousing provider to store and distribute their products throughout the UK. For Bridge to Growth companies every 6th week storage charges will be free of charge.

Sales aid finance – This is providing finance to your customers to enable them to buy your products, and usually applies to large capital items. EBS has access to an independent broker to help you add this service to your sales offering.

► Under Bridge to Growth European Business Solutions (EBS) Ltd offers:

Company Formation – Free of charge to Bridge to Growth companies. Our normal fee is GBP 500.

Company Secretary and Registered Office – Free of charge for the first year for Bridge to Growth companies. After the free period our fees are from GBP 95 per year.

Accounting and company administration – Set up costs, normally one month's fees, are free to Bridge to Growth companies. EBS does not charge for accounting software licences.

Virtual Office – EBS will give a reduction of GBP 25 per month on the Virtual Office fee to Bridge to Growth companies that also take the Accounting and company administration service

Payroll – Set up costs, normally one month's fees are free to Bridge to Growth companies.

IT and communications support – EBS Computer Services offers a "buy 12 months and get the 13th month free" incentive to Bridge to Growth companies.